



# East Pennsboro Area School District

Our Vision: *World Class Performers and Productive Citizens*

DISTRICT ADMINISTRATION CENTER

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Web Site: [www.epasd.org](http://www.epasd.org)

**Donna M. Dunar Ed.D.**

Superintendent of Schools

Spring 2019

## PARENT INFORMATION REGARDING THE KEYSTONE EXAM TEST SECURITY

### Protocol for Preview of Keystone Exams

Keystone examinations in the subjects of Algebra I, Biology, and English Literature, required by the State of Pennsylvania, Department of Education, will be administered May 13-22, 2019 to students who have completed or are currently enrolled in these courses.

Parents who for religious reasons wish to preview the exam materials for the Keystone Exams for Algebra I, Biology, or English Literature may do so upon specific written request provided in advance to the school district.

Parents may preview the materials in a secure room, with the Building Principal and school assessment coordinator in attendance in the room, to ensure that the test security procedures are not violated. Taking notes or pictures of the examination material is strictly prohibited.

Parents who preview examination materials must sign a parent confidentiality agreement at the time of preview. The deadline to review the exam(s) and opt out is May 10, 2019

### Electronic Items and Test Security

Pennsylvania Department of Education (PDE) will not permit any electronic items in the examination room except approved calculators (memory must be cleared on graphing calculators before and after testing).

- Cell phones must be left at home or in student's locker. Any cell phone brought to the exam will be collected before the student enters the room and returned after testing is completed.
- Electronic readers (Kindles, Nooks, Ipads, etc.) or other devices which may connect with the Internet, take photographs, or scan and save images will not be allowed in the examination room.
- If a student is found to have one of these devices during administration of the exam, the consequence will be the following: The student's Keystone exam will be marked with a "Do Not Score" label. The electronic item will be confiscated and kept by a school administrator until the parent or guardian can come to the school. In the presence of the parent or guardian, the device will be checked to ensure that no information or material regarding the exam is present. Other discipline measures may apply. Any item compromised on a Keystone exam can no longer be used and will have to be replaced by the state. The parent and student may be responsible for the cost of the replacement as determined by PDE.

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MIDDLE SCHOOL  
529 North Enola Drive  
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ELEMENTARY SCHOOL  
840 Panther Parkway  
Enola, PA 17025-2065  
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WEST CREEK HILLS  
ELEMENTARY SCHOOL  
400 Erford Road  
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