

East Pennsboro Area School District
890 Valley Street, Enola, Pa. 17025
(717) 732-3601
www.epasd.org

Request for Distribution of Fliers
2018-2019 School Year
Effective July 1, 2018

This form must accompany a copy of the flier in its final form to be considered for approval. General guidelines are printed on the reverse side of this form. The East Pennsboro Area School District requires two (2) weeks for review of the flier. If you have any questions, please contact the Superintendent's Office at the District Administration Center (717) 732-3601 x 302 or via e-mail, ddunar@epasd.org with "FLIER REQUEST" in the subject line.

Name of Organization/Business _____
Title of Flier _____
Educational Purpose of Flier _____
Contact Person _____
Address _____
Phone _____
E-mail _____

Schools Requested:

- | | |
|--|--|
| <input type="checkbox"/> All Schools | <input type="checkbox"/> East Pennsboro Area High |
| <input type="checkbox"/> East Pennsboro Elementary | <input type="checkbox"/> Electronic Parent/Guardian Outreach Message |
| <input type="checkbox"/> West Creek Hills Elementary | |
| <input type="checkbox"/> East Pennsboro Area Middle | |

Requested Date for Distribution: _____

For middle school and high school fliers only:

Announcement to be read over the public address system. (2-3 sentence maximum)

Initials_____ *It is specifically understood that approval of display of these materials is no way an endorsement of such services, activities, and/or products by the East Pennsboro Area School District*

District Office Use Only

Approved	Disapproved	Superintendent Signature: _____	Date: _____
Date Organization Contacted: _____		Date Principals notified: _____	